

SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY, CHABUA, DIBRUGARH
Temp. Office 2nd floor, DICC Building, Near District Library, Dibrugarh, Assam, pin 786003
(A state University, recognized by UGC under 2f category.)
Web. www.sasu.ac.in, landline- 03732590466, email- registrar.ssasu@gmail.com

No. SASU/CHB/2017/2023/1220

dated-02/03/2023

NOTICE FOR EMPANELMENT OF CONSULTANT / CONSULTANTS (ON HONORARIUM BASIS) FOR SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY, CHABUA, DIBRUGARH

Sri Sri Aniruddhadeva Sports University invites applications for empanelment of Consultant / Consultants (Academics, Finance and Administration) on honorarium (case to case basis), initially for a period of one year which may be extended upto a stipulated time as per the decision of the competent authority. Interested candidates are required to submit their applications as per the prescribed format enclosed herewith along with self-attached copies of all relevant documents by e-mail officeregistrar8@gmail.com on or before 01/04/2023.

Terms and Conditions for empanelment:

A) Essential Qualifications :

(i) Consultant (Academics)

: Master Degree in any discipline with at least 45% marks from a recognized University / Institute with 15 years of work experience in the position of Assistant Registrar (Academics) or above rank in any University background. Knowledge of academic rules and regulations as per UGC norms for running the University.

(ii) Consultant (Finance)

: Master Degree in Commerce with at least 45% marks from a recognized University / Institute with 15 years of Work Experience in the position of Assistant Registrar (Finance & Accounts) or above rank in any University. Knowledge of rules and regulations of UGC and Assam Financial Rules for running the University.

(iii) Consultant (Administration)

: Master Degree from any discipline with at least 45% marks from a recognized University / Institute with 15 years of Work Experience in the position of Assistant Registrar (Administration) or above rank in any University. Knowledge of the rules and regulations of UGC for running the University.

B) Desirable Qualifications:

- (i) Knowledge of the rules and regulations of the university.
- (ii) Excellent Communication / Documentation Skills.
- (iii) Knowledge of computers with the latest Information Communication Technology.

C) Age Limit : No Bar.

D) Honorarium : Honorarium shall be paid case to case basis as follows :

For rendering full-day services: Rs 5000.00/-

For rendering services for more than 1.5 hours and upto 3 hours: Rs. 3000/-

For rendering services lasting for 1.5 hours and less: Rs. 1500/-.

TA / DA in connection with official duties shall be allowed to each independent Consultant as per the rules and regulations of the University.

- E) Period of Empanelment: Initially for a period of one year which may be extended up to a stipulated time as per the decision of the competent authority.
- F) Method of Selection: The Candidates will be shortlisted based on the requisite qualification and experience. The shortlisted candidates will be interviewed by a Selection Committee constituted for the purpose, whose decision shall be final.

The applicants are requested to submit the hard copy of the filled-up form as provided by the University along with necessary enclosures at the address below on or before 10/4/2023.

The Registrar,
Sri Sri Aniruddhadeva Sports University, Chabua
2nd Floor, DICC Building,
Near District Library, Dibrugarh
Dibrugarh, Assam 786003



Registrar
Sri Sri Aniruddhadeva Sports University
Chabua, Dibrugarh, Assam.



SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY, CHABUA, DIBRUGARH
2nd Floor, DICC Building, Dibrugarh, Near District Library, Mancotta Road, Assam, 786003.
**APPLICATION FORM FOR EMPANELMENT OF CONSULTANT / CONSULTANTS
ON HONORARIUM BASIS**

**To, The Registrar,
Sri Sri Aniruddhadeva Sports University
Chabua, Dibrugarh, Assam**

Advertisement No & Date :

Applied for : Consultant (Academics / Administration / Finance)

1. Name in Full (Block Letter) :
2. Fathers Name :
3. Mothers Name :
4. Date of Birth :
5. Nationality :
6. Religion :
7. Caste :
8. Present Address:

P.O :
District :

PS :
State :

Pin:

9. Permanent Address :

P.O :
District :
Email ID:
Mobile No:

PS :
State-

Pin:

10. Education Qualification-

Sl No	Examination passed	University Board	or	Year of Passing	Percentage of Marks	of	Subjects Taken
1							
2							
3							
4							
5							
6							

sh

11. Other Qualification (If any)-

12. Do you fulfil the essential qualifications and experience as specified in the eligibility criteria?(Yes/No)

13. Detail work experience-

(Kindly fill in the following details from present positions with earlier positions held)

Sl No	Name of the Organization	Position Held	Period of Service			Nature of work
			From	To	Duration of service	
1						
2						
3						
4						
5						
6						

14. Any Training/ Workshop/ Seminar attended related to this field (enclose the copy of the certificates):

15. Write about suitability for the post (within 250 words).

16. Declaration:

I, the undersigned, certify that to the best of my knowledge and belief, these details correctly describe me, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

Place:

[Full Signature]